



CIVIL BANK LIMITED PURE GOLD APPLICATION FORM

Deal Date: _____

Dear Sir/Madam,

I/We would like to apply for the purchase of Pure Gold as under:

1. Requested Quantity: _____ Grams
2. Rate per 10 Gram : _____ Amount : _____
3. Mode of Payment: Cheque Please Debit My/Our Account No.: _____

4. Applicant Details:

Name of Applicant: _____

Firm/Company Registration No.: _____ VAT/PAN _____

Address: _____

Phone Number [Mobile]: _____ [Residence]: _____ [Office]: _____

5. Activate the account if dormant/ inactive

I/We fully acknowledge that I/We have read and understood the terms and conditions mentioned overleaf of this application form governing this purchase and hereby agree to completely abide by these terms and conditions and authorize the Bank to debit my/our account by the amount mentioned above. I/We confirm that we have not applied to any other bank on this date for purchase of gold.

Please fill and sign the acknowledgement of receipt of purchased gold in the box below:

I hereby acknowledge the receipt of _____ Grams of gold from Civil Bank Limited

Delivery Date: _____ (DD/MM/YYYY) Signature: _____

We hereby authorize following person on behalf of our Organization to execute the gold deals with the Bank and also to receive the physical gold post settlement of transactions as per the deals struck with your Bank.

Authorization for Receiving Gold:

Name : _____

ID Type (Citizenship/DL/Other) : _____

ID Number : _____

Specimen Signature :

Applicant's Authorized Signature/Stamp

CIVIL BANK LIMITED PURE GOLD

Terms and Conditions

1. The buyer must have an account with Civil Bank Limited as per Bank's KYC and AML policy.
2. The buyer must submit copy of following documents along with originals at the time of submission of form in the Bank's counter:
 - a. Business Registration Certificate
 - b. Tax Registration Certificate
 - c. Valid Membership Certificate of affiliated organization and recommendation for purchase of gold.
 - d. Objective of the firm must be to deal in gold.
 - e. Tax clearance certificate or latest deposited receipt.
 - f. Copy of Citizenship certificate of the owner/proprietor.
3. The buyer shall agree to the price of the gold determined by the Bank and transaction(s) shall be executed based on the price fixed by the Bank.
4. All transaction will be done through the buyer's account maintained with Civil Bank Limited.
5. A margin of Rs. 500,000.00 has to be maintained in the account of the firm before the fixing of the rate.
6. All payments to the bank must be through cheque drawn on account maintained at Civil Bank Ltd. Only.
7. The gold shall be handed over to the authorized person on the value date. Payment for Gold must be done through cheque drawn on Civil Bank Ltd.
8. The applicant/buyer hereby declares that he/she has thoroughly read/understood the NRB circular number 557 regarding import of gold, has full awareness and willfully agrees to comply with the provisions mentioned therein. The applicant/buyer further declares that he/she has not applied to any other bank on this date for purchase of gold.
9. Firm or Person blacklisted by NRB, Inland Revenue Department, CICL or Nepal Police will be disqualified from the bidding process. The buyer hereby declares that they are not blacklisted by any of the statutory authorities of Nepal.
10. The submission of this application form does not necessarily give applicant the right to buy gold from Civil Bank Limited. This is just an initiation of the process to buy the Gold from Civil Bank. The Bank will sell the Gold as per recommendation and available quota to the members of Nepal Gold and Silver Association, Nepal Gems and Jewellery Association, Nepal Gold and Silver Art Association and Nepal Handicraft Association.
11. The buyer must have the valid recommendation letter issued in the name of the applicant by authorized Association.
12. Gold once sold shall not be taken back by the Bank.
13. The Bank will not be liable for the correct weight and quality of gold once sold and accepted by the buyer.